



TENANT MOVE-OUT CHECKLIST

Please review the lease for specifics, but this list is a good start to help you prepare leaving your rental in proper condition. Contact our Maintenance Dept. for more details or cleaning and repair vendors.

Living Areas (Living room, dining room, rec room, family room, etc...)

- Wash all windows, sills, screens and blinds
- Dust all baseboards and electrical plates and wipe down baseboard heaters (when applicable)
- Wipe down Air Conditioning/Heating Return vent(s) and closet shelves, banisters and ceiling fans
- Replace all burned out light bulbs in the ceilings

Kitchen

- Wash all windows, sills, screens and blinds
- Dust all baseboards and electrical plates and wipe down baseboard heaters (when applicable)
- Wash all counter tops, sinks and any walls with debris
- Clean and wash out dishwasher inside and outside
- Clean refrigerator and freezer inside and out as well as underneath
- Clean oven on top of range, under the burners and hood and inside, including drip pans. Drip pans and burner rings will be replaced at your expense if they do not come clean
- Wipe down cabinets, drawers and storage shelves and areas
- Scrub and clean floors even under the appliances
- Replace all burned out lights in the appliances and in the ceilings

Bathrooms

- Wash all windows, sills, screens and blinds
- Dust all baseboards and electrical plates and wipe down baseboard heaters (when applicable)
- Scrub the bathtub (or shower), toilet and sink inside and out
- Clean out the medicine cabinet(s) and shelves as well as any closets and shelves
- Clean ceiling exhaust fan, light fixtures and replace any burned out light bulbs

Bedrooms

- Wash all windows, sills, screens and blinds
- Dust all baseboards and electrical plates and wipe down baseboard heaters (when applicable)
- Wipe down closet shelves
- Clean air vents and ceiling fans and blades
- Replace any burned out light bulbs

Garage, Storage and Utility Areas

- Wash all windows, sills, screens and blinds
- Dust all baseboards and electrical plates and wipe down baseboard heaters (when applicable)
- Sweep out or vacuum any storage areas, garages or unfinished basements
- Wipe down the Washer and Dryer inside and out.
- Replace any burned out light bulbs
- Replace all batteries in the smoke alarms throughout the rental unit